

Saratoga Wilton Soccer Club Board Meeting Minutes

August 8, 2022 @ 8:00pm

Attending: Kemp Bundy, ~~Adam Costello~~, Kiersten Owen, Brandon Querbes, Jacqueline Miller, Sarah Schenone, Richard Snyder, Steve Lapp, Ed Cubanski, Kyle Quinn, ~~Adele DeCrescenzo~~, Kasey Lemos, Tina Lindheimer

- Approval of [June](#) Meeting Minutes
 - Kiersten motions, Kasey seconds.
- Member Business
 - SWSC Summer Camp
 - Great turnout for both weeks. 85 for <U12 (down about 15 kids) and >U14 up to 77 kids (3x last year). Competing and working hard, awesome coaches and sessions.
 - COVID Protocol review
 - Status quo.
 - Open board positions
 - We have 2 openings, spread the word.
 - Tina has commitment from Rachel Uccellini to assist as co-registrar. They will work together for the Fall. Come February, Tina will show her how to do the paperwork.
 - [Saratoga Springs CSD Coach Training Policy question](#)
 - WWW indicated that we would pay for CSD coaching. At one point, it was in the interest of forming some relationships with coaches.
 - Until we form a consensus, we should remove it from the website.
ACTION ITEM: Tina to send link to Sarah, who will get FC to remove it.
 - GotSport Risk Management Requirements
 - All board members need to complete in addition to Coaches, Managers and any players 18+. Goal is for everyone to complete this before fall is underway.
 - Tina to set up a list of board members to help manage registration and completion.
- Treasurer's Report – Brandon
 - Brandon working w/ Reinhart on the financials, who keeps them in support of our tax return. Our cutoff is on a cash basis.
 - Ex: in June 2021, cash we hadn't received didn't show up in those financials. So it depends on timing. Any lag in bills/payments can affect us materially.
 - We added a bank account for the raffle, which was added after the fact w/ Reinhart.
 - Program income of \$625k (cash receipts 7/1/21 - 6/30/22).
 - Doing our best with allocations, keeping things in line w/ Reinhart. We may have movement here and there, but overall, we're up over \$100k. Our cash position is great (\$260k+). We had a great year with Fundraising (raffle and grants) and a record May Day (thanks to Jacqueline, Adele and Tina).
 - Need to fund the registrar account.
 - Brandon is trying to think of any efficiencies/improvements. We may want to consider pushing some of the cash to an investment plan to make our money work for us while we're holding it. Brandon will look into options w/ Adirondack Trust. Jacqueline also suggested a Money Market account.
 - May need to start being proactive for the long term facility planning (earmark money now to set aside for those expenses).
 - Coaches payment via waived registration fees.
 - In lieu of coaching payments, they ask that we waive their players' payment and take it from their salary.
 - Brandon cautions us against that (given the financials and tax implications).

- 3-4 more teams than originally planned (GU14, GU18, BU18, BU16), hoping to stay close to budget. The coaches helping out there haven't asked for anything, but we'll keep an eye on if anything additional is needed in the budget.
 - The dissolution of nearby teams (older age groups w/ BSpa), there may be some alliances we can look to tap for coaches and players.
- Tournaments and Events – Adele/Tina
 - Paperwork is in for May Day 2023.
 - Meetings not yet underway, but we've asked that CDYSL not schedule any games for that weekend.
 - Tina needs Board approval to submit advertising fee of \$1700 to GotSport for MayDay.
VOTE: all in favor, none opposed. Motion passed.
- Scheduling and Facilities - Kyle/Adam
 - Adam has taken over primary scheduling for 2022-2023. Kyle has passed on his information. This is about the time of year that facilities start to reach out about getting scheduling started.
 - Kiersten had a conversation with Kristi Savage, who said we would have the right of first refusal as soon as they established their own programming schedule.
 - UPDATED: According to an update to Adam, 7-10pm is the main time that's available to us (which is not as desirable). The YMCA reserves 5-7pm for their in-house programming, so there may be something creative we can do there to align us to that. Although that may be moot given some progress we're making w/ the Adirondack Dome.
 - Charb's update:
 - They've confirmed an 8.5% COLA increase for us, which is untenable.
 - Affirm's was shooting to lease the whole facility for multiple years for \$225k, he'd be willing to sign on for 5 years and we would rent either side w/ right of first refusal at \$160/hour (w/ a 3% COLA). Our current Charb's lease nets out \$300/hour, so that would be a cost savings.
- Fundraising and Sponsorship – Jacqueline
 - Need to confirm if COVID grant has been deposited (UPDATE: it has).
 - County grant needs Ed's sign off, hoping to get it to him by EOW.
 - If we're going to do a seasonal raffle, we should submit that paperwork NOW! Thought is around Black Friday drawing. That \$ could then be earmarked specifically for the facility fund.
 - We should designate it as Facility Improvement.
 - Suggestion is to extend it to the Rec program too.
VOTE: all in favor, none opposed. Motion carries.
Send list of things we've been able to acquire as a result of fundraising.
- Communications and WWW - Sarah
 - [Form updates](#)
 - [Slack Plan Updates](#)
ACTION: Sarah to apply for Non-profit qualification through TechSoup.
 - [College Alumni](#)
 - Worth updating and bringing to the forefront. Kemp will reach out to Rob Blunt to see who should be listed. Peter MacDonald would be the right contact for Boys.
- Social Media– Richie
 - Kyle to get (2) \$50 boosts out for rec, targeted geographically. When Fall hits, he'll go for the U8 and more.
- Manager's Report –Steve
 - Getting close to having 1 manager per team (but may need more if we add teams).
 - Adam has been reviewing the list, w/ the weakest area Boys and Girls U10/U9. A couple holes in BU13/14 range.

- He'll be emailing all of the managers tomorrow. He's holding a manager's meeting later this month (and a makeup date in September).
- Rosters will be uploaded to Soccer.com.
- For uniforms to arrive on time, we need to get the roster/teams uploaded asap.
- Subcommittees
 - Facilities → Moved to Executive Session
- New Business

Next Board Meeting: Monday, September 12th, 2022 at 8:00 pm via Google Meet.