

Saratoga Wilton Soccer Club Board Meeting Minutes

June 12th, 2023 @ 8:00pm

Attending: Kemp Bundy, Adam Costello, Kiersten Owen, Brandon Querbes, Sarah Schenone, Richard Snyder, Steve Lapp, Ed Cubanski, Kyle Quinn, Adele DeCrescenzo, Kasey Lemos, Tina Lindheimer, Rachel Uccellini, Felicia Raysor

- Approval of [May](#) Meeting Minutes
 - Steve motions, Brandon seconds.
- Approval of [SWSC Board Member Elections Meeting Minutes - May 2023.docx](#)
 - Brandon had question re: bylaws stating \$750 (vs. on the checks that says \$2500).
 - Brandon motions, Richie seconds.
- Member Business
 - Bylaw finalization - Need Ed's signature
 - TBD if we're making tweaks.
 - [2022-2023 Season Survey](#)
 - Any feedback s/b submitted by 6/14 and then will be sent out via special email 6/15.
 - Coaches can also put it on TeamSnap.
 - 2023-2024 Board Meeting Schedule
 - First Monday of the month at 8pm works (including July).
 - ~~ACTION ITEM: Sarah to add to calendar.~~
 - Sleeve sponsorship, uniforms change next year.
 - No-go for this cycle, perhaps for the next cycle.
 - [Season Kickoff Event](#)
 - ACTION ITEM: Sarah to work on logistics and messaging.
- Registrar's Report – Rachel
 - We're at 403 for Placement Registrants. We were at 452 last year. Lots of people wait until the last minute.
 - Determined it's not necessary to send through CDYSL.
 - For planning ahead to go over program registration copy for 2023/2024.
 - She would like to get the Google Sheet for Teams asap after registration. She'll keep an eye on the holes for Managers.
 - Rachel, Ed and Brandon to get together for a few admin items.
- Treasurer's Report – Brandon
 - Annual Budget Prep and Vote
 - Last regular board meeting we showed an early draft 23/24 budget. No comments.
 - Adam is trying to get an idea around Dome fees through Afrim's so we can budget accordingly.
 - We've got a solid ground work.
 - All bills for indoor time have been paid. If anyone thinks we're waiting on receipts or knows of payments we need to make, get those to Brandon asap (for end of our fiscal year in June).
 - Some payments to us may be delayed (May Day vendors, Halpern).
 - He'll be going through the statements with the Accounting firm.
 - It gets a little complicated given the shared expenses and will require some prep for the financial statements and tax returns.
 - Proposal is to approve the [SWSC 2023- 2024 budget V1](#) and revisit once some of the assumptions are finalized (May Day income, registrations, etc).
 - VOTE: Rachel motions, Sarah seconds. All in favor, none opposed. Motion carries.
 - We need to approve the following increase in May Day fees as discussed.

\$600/\$700	U10 boys and girls (Sat only)
\$800/\$900	U12 boys and girls
\$900/\$1000	U14 boys and girls
\$900/\$1000	U16 boys and girls
\$900/\$1000	U18 boys and girls

- VOTE: Ed motions, Steve seconds. All in favor, none opposed. Motion carries.
 - Missing \$\$ from Brandon still.
 - Need clarification on this.
- Coaching
 - Rec – Kyle
 - Last week, ice cream and pictures and games.
 - He could use help slinging ice cream from 6-6:30pm
 - Kyle needs more help, will possibly be tapping Coleman for assistance. He's coaching two teams and doesn't have the bandwidth to do the oversight/management.
 - He'll be on the lookout for more support in the fall.
 - Travel - Adam
 - Things are good on the soccer front.
 - U14 Fall Ball Question from George Twohig (518-683-8040)
 - We could start putting things in motion to see if U14 Coaches could run some summer sessions/scrimmages.
 - Adam to talk to some coaches.
 - ACTION ITEM: Sarah will relay to George to reach out to Adam.
 - CDYSL offers it, but there is rarely enough interest.
 - Documents for Placements being revised for communications to be circulated.
 - Coordinating w/ Coaches and point person for each age group, setting up a well thought-out session.
 - Adam to coordinate logistics w/ Sarah.
 - He'll send a finalized list as late as possible to ensure we've captured as many registrants beforehand.
 - May need to consider cutting kids at older ages. Not something that he wants to do, but it may come down to resources. We won't necessarily know until we see the registrants and how the placements fall out.
 - We'll want to coordinate as we did last year to help get early registrations completed, which makes things considerably easier.
 - Need to coordinate better around Financial Aid needs.
 - Ed, Rachel and Brandon to collaborate here.
- Tournaments and Events – Adele
 - Fee considerations – See above.
 - Consider resurrecting Jingle Bell Cup to help offset fees there.
- Scheduling and Facilities - Kyle/Adam
 - Ed and Adam will keep the board updated re: the Dome estimations.
 - Ed and Kemp are going to have a meeting with the Gavin Team to talk about fields and facilities.
- Fundraising and Sponsorship – Richie
 - Our last banner is coming in.

- Richie's plan includes another sweep of providers. As this board has become smaller, creating a Fundraising subcommittee would be useful.
 - ~~ACTION ITEM: Sarah to add to Subcommittee Interest to survey questions (Fundraising and Sponsorship, May Day Tournament).~~
- Communications and WWW - Sarah
 - Moving Coaches and Managers into Slack?
 - ACTION ITEM: Sarah to organize Slack to support this.
- Social Media– Richie
 - Send Richie end of year content. He's got lots tee'd up.
- Manager's Report –Steve
 - For Adam, as he's starting to recruit managers for next year and wants to make sure any returning managers were a good fit.
 - He'll follow up on adding Survey to TeamSnap for Managers and a reminder for placement registration.
 - Does anyone know of cancellations where fees were incurred?
 - Adam knows of some, there s/b no fines for the air quality concerns. Send an email to Jan cc'ing the Coaches (6/6-8).
- Subcommittees
 - Facility → Ed and Richie trying to hook up w/ Munter (no other updates).
 - Fundraising and Sponsorship
- New Business
 - Board Bylaws Updates →
 - Coaching Conflicts
 - The updated bylaws already address this.
 - Fix min \$ for dual signature.
 - *b. The Treasurer shall ensure that all accounts are paid by check, and that any check over \$750.00 shall bear two Officers' signatures*
 - *Motion to update bylaws to match check minimum of \$2500*
 - VOTE: Ed motions, Kiersten seconds. All in favor, none opposed. Motion carries.
 - ACTION ITEM: Sarah to update, send to Ed for signature.
 - Board Officer Term adjustments.
 - No changes needed.
 - Additional responsibilities of 2nd VP
 - TBD
 - CDYSL Meeting scheduled for 6/8 and rescheduled for July. Kiersten, Rachel and Ed were ready to attend.

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Next Board Meeting: July 10th, 2023 at 8:00 pm via Google Meet.