

Saratoga Wilton Soccer Club Board Meeting Minutes

May 8th, 2023 @ 8:00pm

Attending: Kemp Bundy, Adam Costello, Kiersten Owen, Brandon Querbes, Sarah Schenone, Richard Snyder, Steve Lapp, Ed Cubanski, Kyle Quinn, Adele DeCrescenzo, Kasey Lemos, Tina Lindheimer, Rachel Uccellini, Felicia Raysor

- Approval of [April](#) Meeting Minutes
 - Brandon motions, Adele seconds.
- Member Business
 - Bylaw finalization - Need Ed's signature
 - Parent Mixer
 - Send end of season survey for this season and organize a new member kickoff for August.
 - Meet DOC, Board, talk w/ existing parents.
ACTION ITEM: Sarah to organize survey and possible agenda for kickoff.
 - Need to determine Board renewals and who needs to be voted in and where we need officer fill.
 - Ed to remain on for one more year and transition. He'd also be willing to step aside if someone else is willing.
 - Kiersten would be willing to take over the Vice President term w/ Ed stepping down.
 - Brandon would do another one year term (May 2023-2024).
 - Would need to transition someone in.
 - All other existing members are willing to stay on for another 2-year term.
ACTION ITEMS: Sarah to announce that Board Elections will happen in June welcoming anyone to attend and participate.
- Registrar's Report – Tina
 - Need to close out a few GotSport/SafeSport.
 - Need to close Tina off checking account and transition that to Rachel.
 - Officer vote for Rachel as new registrar needs to be formalized.
ACTION ITEM: Sarah to find out when vote needs to happen.
- Treasurer's Report – Brandon
 - April financials posted to Slack. He'll work w/ Adele and Tina to reconcile the May Day income. Needs to confirm the \$ amount he's seeing.
 - He's trying to reconcile all of the indoor fees that have yet to be paid (many of the vendors like to send the bill at the end of the year).
 - Annual Budget Prep
 - He's taking a stab at a budget framework. He put in assumptions for 2023-2024. Our GotSport collections reflect where we're at for this year through April. He didn't forecast an increase.
 - If we hold fees flat and anticipate similar registrations, he's using those assumptions.
 - Coaching salaries for more tenured coaches will increase.
 - Rent expenses need to be increased (it was too low for 2022-2023). Dome will likely be \$200k for the season (w/ no Charb's). We'd need to offload the lower groups to gyms.
 - Held other expenses largely flat for the time being. He'll update as actuals crystalize. We'll likely have a few iterations of this.
ACTION ITEM: Brandon to prepare the next iteration for June meeting.
 - Facility Fund Question
- Coaching
 - Rec – Kyle
 - 170 kids between pre-K and second grade.

- Numbers are lower at the older age groups.
 - Third week of Rec is going well. Next year we need more Coaches (we went down to the wire).
 - Kids are having fun.
 - We're getting lots of Schuylerville kids because they don't have a Spring rec program.
 - Hope is to have some Board Members go around Rec to help solicit them for Travel.
 - Travel - Adam
 - Adam working w/ Coach w/ outstanding SafeSport requirements.
 - Finalizing the coaching slate. All else is well.
- Tournaments and Events – Adele/Tina
 - Overall great tournament, weather was good! A few coach and ref complaints. Gavin was very complimentary (Mark, Jon and Matt had good things to say).
VOTE: To hold May Day May 3-5, 2024.
 - All in favor, none opposed. Motion carries.
- Scheduling and Facilities - Kyle/Adam
- Fundraising and Sponsorship – Richie
 - 2023 is off to a good start. Hope it to get ahead of things for 2024.
- Communications and WWW - Sarah
 - [SWSC Pricing and Fees Overview](#)
ACTION ITEM: Sarah to update WWW w/ May Day May 3-5, 2024.
- Social Media– Richie
- Manager's Report –Steve
 - If we have anyone w/ older siblings, those may make good candidates for future U8 managers.
 - Steve to help solicit manager help for placements.
- New Business
 - Paul Brock Scholarship submissions
 - We've got 7 candidates and hope is we can repurpose some of the 2022 funds that weren't used to either enhance to extend the offering.
VOTE: Provide up to (4) scholarships for \$500 each (with at least 1 female/1 male representation). All in favor, none opposed.
ACTION ITEMS: Sarah to collate the submissions and collaborate w/ Adam and Kiersten and report back w/ the winners in time for the 5/15 deadline.
- Exec Session → 9:33pm

Next Board Meeting: Monday, June 12th, 2023 at 8:00 pm via Google Meet.